



Revised: August 2021

Hourly Rental Waiver

- Your rental time includes preparation, set-up, take-down, and clean up. The Renter is responsible for any table, chair, equipment set up and take-down. The Renter will not have access to the rented space until their allotted time, unless permission has been granted by a staff member. Our staff may be available to assist you with set up, only if their staff responsibilities have been completed. We request that no decorations be placed on our walls/ceilings with tape or tacks. If you exceed your rental time, you will be charged a minimum of 50% of the hourly rate per every fifteen-minute increment.
- Any notice of cancellation must be received at least fourteen (14) days in advance of the event date in order to receive a full refund. If a notice of cancellation is not received within fourteen (14) days of the scheduled event, you will be invoiced and charged a \$25.00 cancellation fee. If you paid for your rental in advance, you will receive your refund less the \$25.00 cancellation fee.
- Any damages incurred by the Renter or its guests, including grounds, facility, equipment and/or any other property belonging to the Mid-Sun Community Association, will be invoiced and charged a \$100.00 damage fee.
- The Renter is responsible for leaving the centre in a clean and usable state (leave it as you found it). This includes being responsible for garbage pick-up, decoration take down, and sweeping and mopping of floors if a large mess is made. Failure to do so will result in a \$50.00 cleaning fee.
- We do not lend out sporting equipment or children's gym toys. We are able to offer tables, chairs, projector and screen, and radio for music. The Renter may bring their own equipment, so long as it's been approved by Mid-Sun Community Association staff. Only equipment listed on the Renter's permit will be made available to the Renter. No exceptions.
- Alcohol is not permitted. If alcohol is found, it will be confiscated by MSCA staff.
- The Renter agrees to have all participants supervised by legal aged adults at all times while using the facility.
- The Mid-Sun Community Centre has guest Wi-Fi available on the main floor. Wi-Fi: Guest Password: MidSunGuest
- Please be aware that there may be other programs, rentals, or events taking place at the same time as your rental. Our parking lot receives a lot of use and we encourage all users to park in a valid parking stall. Parking in our fire lanes will result in a phone call to the Calgary Parking Authorities. There is protected parking along Midlake Boulevard with a break in the north fence heading towards the Community Centre.
- The Renter agrees to save, indemnify, and hold Mid-Sun Community Association harmless from legal liability for bodily injury or property damage arising by, or result of the use and occupancy by the renter of the facility. The Renter further agrees to waive any right of recovery against the Mid-Sun Community Association for any loss or damages incurred to the Renter's property during the term of this agreement. **You may wish to consult your insurance provider to determine whether yourself and your assets are covered while hosting an event at Mid-Sun.**

By accepting this waiver, the Renter acknowledges and agrees to the above.

Mid-Sun Community Association
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